

## **Faddis Concrete Products**

### Job Description

**Job Title:** Construction Estimator

**Department:** Sales and Estimating

**Reports To:** General Manager

**FLSA Status:** Non-Exempt

Faddis Concrete a EKHO Infrastructure Solutions company, has played a vital role in building infrastructure around the Northeast US and Canada for the past 50 years. As a leading supplier of quality noise and safety barriers, retaining walls and bridge and culvert precast products, Faddis Concrete has supported the construction of superior roads, buildings and bridges throughout our region.

Are you looking for opportunities and benefits of a large corporation with a small company feel? Then Faddis Concrete is the company for you! If you're up for a rewarding challenge, we invite you to take the first step and apply today!

#### **Position Overview**

Faddis Concrete is seeking an experienced Estimator preferably with a background in estimating and project takeoff on civil/DOT projects who will be responsible for bidding a variety of project scopes including but not limited to construction projects for DOT, Towns, and private customers. This role involves working to oversee project timelines, budgets, and resources effectively. This individual must be able to manage duties in a timely manner and be able to work independently. The selected individual must display a courteous and professional attitude when dealing with co-workers and the public.

#### **Competencies**

- Proficient in calculating project costs and quantities accurately
- Ability to oversee projects from advertisement to bid submission, ensuring timelines and budgets are met
- Strong verbal and written skills for effective interaction with clients, subcontractors, and team members

- Understanding of civil engineering principles
- Capable of addressing challenges and implementing solutions promptly
- Experience in negotiating contracts and managing stakeholder expectations
- Meticulous in reviewing plans and specifications to avoid errors
- Ability to lead and motivate project teams effectively
- Familiarity with industry regulations and compliance standards
- Familiarity with DOT Heavy Highway work is preferable
- Strong organizational skills to prioritize tasks and manage multiple projects simultaneously

### **Key Responsibilities**

#### Safety

- Site visits
- Toolbox talks

#### Market Intel/Salesforce

- Manage advertising schedule
- Finger on the pulse with competitors and clients
- Weekly sales meeting with commercial sales
- Monthly sales meeting with all LOB's
- Competitor backlog and capacity analysis

#### Bidding (DOT, FAA, Municipal, Private Projects, VIP, FHWA, Mass Transit, Energy, Service Contracts)

- Review all potential bids with management
- Quantity Takeoff and Confirmation
- Solicitate subcontractors/vendors
- Securing set aside companies (SBE/DBE)
- Bid review with commercial sales
- Bid comparison and market analysis

- Bid submissions and openings throughout the state
- Build and setup projects (paving/milling/construction) in bidding software with accurate costs, overheads, markup, etc.
- Price and submit change orders, cost plus work, claims, etc.
- Support project manager/estimators on all estimating, bidding, and job costing related tasks.

## **Qualifications**

### Education/Experience

- Bachelor's degree in construction management, civil engineering, or a related field and a minimum of 4 years of experience in construction estimating/construction project management, preferably in civil DOT projects OR a minimum of 8+ years of experience in those related fields

### General Requirements

- Proficiency in cost estimation software like Bid2Win or HCSS
- Certified Cost Professional (CCP) or Certified Estimator Technician (CET) is a plus
- Strong understanding of civil engineering principles and construction methods

## **Physical Requirements**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee must occasionally lift and/or move up to 50 pounds

## **Work Environment**

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is required to work in both the office and the field. Providing a balanced mix of data analysis and on-site evaluations. Estimators frequently are required to sit, stand, and walk.

- The noise level in the work environment is usually quiet to moderate.

### **What EKHO Offers You**

#### **Compensation & Company Benefits:**

- Competitive Base Salary
- Medical/Dental/Vision/Prescription
- Paid Time Off, Holidays
- 401k with Competitive Company Match
- Employee Assistance Program
- Company Paid Life Insurance
- Short- & Long-Term Disability
- Opportunities for Internal Mobility
- Professional Development Opportunities
- Opportunities for Community Engagement.